



# County of San Diego

**HA DANG**  
AGRICULTURAL COMMISSIONER/  
SEALER OF WEIGHTS & MEASURES

DEPARTMENT OF AGRICULTURE WEIGHTS AND MEASURES  
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**MĚGAN MOORE**  
ASST. AGRICULTURAL COMMISSIONER/  
SEALER OF WEIGHTS & MEASURES

May 18, 2017

TO: Our Valued Customer

FROM: Ha Dang, Sealer of Weights and Measures

**SUBJECT: POINT-OF-SALE SYSTEM ANNUAL REGISTRATION FEES, RE-INSPECTION HOURLY RATE AND ORDINANCE CHANGES**

The County of San Diego Department of Agriculture, Weights and Measures (AWM) is committed to supporting a fair marketplace and consumer confidence while providing responsive and high quality service to our customers.

On April 26, 2017, the County of San Diego Board of Supervisors (Board) approved AWM's request for fee adjustments and ordinance changes.

Effective July 1, 2017, the following changes will be made:

- Elimination of the requirement to post the Notice of Failed Inspection
- Streamline of the delinquent fee structure to one-time 50%
- Point-of-Sale annual registration fees and re-inspection hourly rate (see table below)
- Three-tiered inspection structure to replace the current two-tiered structure

Tier	Current Fee	New Fee
<b>1</b> (1-3 Point-of-Sale Stations)	\$145	\$135
<b>2</b> (4-9 Point-of-Sale Stations)	\$170	\$184
<b>3</b> (10 or more Point-of-Sale Stations) - New	\$170	\$230
Re-inspection Hourly Rate	\$83	\$143

Registration fee adjustment will occur at your next annual renewal.

More details about these changes are on the next page. If you have questions or want additional clarification, please contact Deputy Sealer Marco Mares by phone at (858) 614-7726 or by email at: [marco.mares@sdcounty.ca.gov](mailto:marco.mares@sdcounty.ca.gov). Thank you for your continued effort to support consumer confidence and a fair marketplace.

1. Why AWM requested the fee adjustments and ordinance changes?

To continue providing responsive and high quality services to our customers; align with state regulatory changes; and meet the Board's policy to recover our costs.

2. What has AWM done to contain costs?

Since the approval of the last fee proposal eight years ago, AWM has contained cost increases through process improvements such as reducing inspection travel time; optimizing documentation and reporting technology; and automating our compliance action process; however, these measures can no longer keep up with the cost increases.

3. How were the proposed fees developed?

AWM's fee development process started with a comprehensive analysis of services, cost drivers, funding sources, and benchmarking comparisons with other counties. We used a standardized fiscal methodology that complied with existing cost policies and procedures. The County Auditor and Controller reviewed and approved the methodology and the supporting documentation used to determine the proposed fees. AWM will review fees periodically and determine if an adjustment will be needed. If needed, AWM will inform stakeholders and return to the Board of Supervisors for approval.

4. How were affected customers notified of the proposed changes prior to the Board meetings?

As part of the fees development, outreach was conducted via postal mail, email, and online posting. Four outreach meetings were held in January 2017. Stakeholders who attended the meetings recognized the value of the services AWM provides.